

Tony Antony

8089145535, 8921738533

tonyaa75@gmail.com

Pulikaparambil(H)
EMS Road, Kalamaserry
Ernakulam, Kerala 683104

HOBBIES

- Interested in playing badminton, football
- Listening songs

TECHNICAL SKILLS

- Basic knowledge in Computer Application
- MS Excel 2007
- Finacle software.

SKILLS

- Good Communication, Problems solving skill
- Flexible in working nature, Honest and hardworking
- Positive Attitude, Ability to deal with colleagues,
- Smart Working, very quick learner

Career Objective

Aiming to achieve a challenging and professional position from where I can make a significant contribution to the organization in the forum of my dedication by using all my skills.

Professional

Akassis Pharma Pvt Ltd

Front Office Executive, (July 2017- July 2019)

- Attending calls
- Checking of E-mails (Outlook)
- Handling stocks
- Checking the bills of Importing and Exporting of goods (medicines)
- Sending and receiving of couriers
- Handling bills according to the date.

Railwire Kfon Project

Assistant POP Engineer

- Updating data's in the Kfon app
- Taking permissions from the KSEB office.
- Coordinating the team and supervising them .
- Handling the materials that is used in the working sites.
- Taking survey's for the next project.

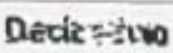
Education

- BCOM - BHARATA MATA COLLEGE (2014-2017)
- **ADVANCED DIPLOMA in LOGISTICS AND RETAIL MANAGEMNT** from Government Polytechnic College, Kalamassery, Ernakulam (2017)



PERSONAL DETAILS

FATHERS NAME : Antony P J
DOB : 24/09/1996
NATIONALITY : Indian
GENDER : Male
LANGUAGE : Malayalam, English & Hindi

 **Dedic** 

I, hereby declare that every information each true and I am surely responsible for its authenticity.

Tony Antony

Date :

Place :