

RICHU ANTONY

Nalukettumparambil House

Kadebhagam, Palluruthy

Kochi - 6

OBJECTIVES

To build a career with growing reputed and reward- oriented organization with committed and dedicated people, which will keep me to explore myself fully and realize my potentials, willing to work as a key player in challenging and creative environment.

PERSONAL DETAILS

Name	:	Richu Antony
Sex	:	Male
Father's Name	:	N X Kunjumon
Date of Birth	:	27 th June 1994
Religion	:	Christian (Latin Catholic)
Nationality	:	Indian
Marital Status	:	Married
Permanent Address	:	Nalukettumparambil House Kadebhagam Palluruthy Kochi - 6
Languages Known	:	English, Tamil and Malayalam

ACCADEMIC QUALIFICATIONS

Sl no.	Name of Examination	Institution/ University	Year	% of Marks
1	SSLC	St. John De Britto AIDHS , Fortkochi	2010	75
2	Plus 2	St. Augustine's Higher Secondary School, Aroor	2012	70

PROFESSIONAL QUALIFICANTIONS

Sl no.	Qualification	Institution/ University	Year	% of Marks
1	Bachelor of Commerce (Co-operation)	M G University	2015	60
2	Diploma in Accounts Management	Accounts Service Society	2016	

ADDITIONAL QUALIFICATION

- Tally SAP – B1 & FICO
- Microsoft Excel
- Microsoft Word
- Peachtree

EXPERIENCES

- 1 year experience as accountant at Accounts Service Society
- 4 months experience as audit assistant at VNV Associates

ROUTINE FUNCTIONS

- E - filing (Filing income tax)
- Keeping daily accounts
- Maintaining stock accounts
- Data entry

REFERENCES

- Mr. Bijoy C. J
Accounts Service Society
Ernakulam
Ph: 9037031216

DECLARATION

I hereby declare that the above given Information's are true to the best of my knowledge and belief and can Supported by Relevant Certificates / Documents.

Place: Palluruthy

Date:

RICHU ANTONY